

CSH Board Meeting Minutes

Date: 3/9/02

Location: Children's Hospital Pathology library

Members Present:

John McGinley

Pasty Ruegg

Sara Williams

Gina Sennello

Andrea DeJager

Rick Garnhart

Barb Davies

LuAnne Lupfer

Meeting was called to order at 10:45

Convention Committee reports:

Convention Chair: Sara reported the arrangements for the meeting are going very well. We will have use of the Longs Peak room, the Lecture Hall, the small meeting room and the kitchen. She stated the set-up help will not be plentiful. The Vendors can start setting up at 1:00 on Friday. John asked that any of us who can come at that time, do so to help with the assembly of the registration packets. Sara was not sure if parking would be free the day of the meeting.

Catering: Sara had one quote for breakfast, lunch and a break for a total of \$1500 for 60 people. All in attendance concerned about the price so it was decided that Sara and Patsy will do the breakfast and break with items purchased at discount store. Sara will find someone to cater only the lunch

Registration: John reported that the on-line registration would be ready by the end of the weekend. Barb sent program information to everyone on the membership list whether they had paid their dues for the last year or not. LuAnne's daughters will help with registration on the day of the meeting.

Vendors: Rick reported that there are 9 confirmed vendors coming and the prospect of a few more. He will ask them about door prizes.

Program: Barb reported that she had mailed the programs. She will find out the AV needs and get back to Sara. Several people are checking into borrowing LCD projectors in order to keep the AV costs down. Sara will provide the pointers.

Awards: Linda was not present but it was assumed she would do the Vendo game. She is handing the awards. Since there is no awards committee, Patsy and Rick agreed to help. It was agreed that award recipients should be notified at least one week prior to the meeting that they will be receiving an award and should therefore plan on attending the business meeting. This issue came up last year when Dave Davis won the Histotech of the year award and left the meeting before the award was presented.

Promotion: Pasty has sent the program information to Advance magazine and NSH. She has also posted it on the Histo-net. The day of the meeting she will have a job board, a table with NSH material and she plans to put an Advance magazine in each packet. Gina will have a board listing the paid members names with the hope that we can remind a few others to pay. Also we will ask people to check their personal information for changes and corrections.

Social Hour: Sara is organizing this for Saturday after the meeting from 4-5:30.

Treasures report: Barb did not have the hard copy of her report available but she reported there is a good amount of money in the account at this time especially since the vendor checks have been deposited.

New Business: John brought up the discussion of changing the by-laws on two points. First point being the date when membership dues are due. There was much discussion with no real solution to the problem that prompted the request for the change. It was decided to just remove the date completely. Second point is the number of terms a person can hold office, which will be changed to unlimited. John will send notices of the proposals before the April general meeting.

2003 convention: It was suggested that we begin thinking about the date and location of next year's convention. Since it is our year to host a Regional meeting it was suggested we contact other groups about the possibility of holding a joint weekend meeting. Patsy and Sara would like to have that information in time for the National meeting so that they can solicit speakers and advertise the meeting.

Committee chairpersons: John will need to start appointing chairpersons (nominating committee and convention) very soon, if anyone has any suggestions or wants to volunteer, please contact him.

The meeting was adjourned at 12:15